



January 2026 – Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

January 28th, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

- 1) **Call to Order** – By: Mrs. Julius at 6:00pm
- 2) **Invocation** - By: Mrs. Julius
- 3) **Pledge of Allegiance** - By: Mrs. Julius
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Present
 - b. Council President; Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Present

- e. Councilperson, Jerry Braden; Present
- f. Councilperson, Cassandra Kolesar; Present
- g. Councilperson, Jeremy Moreland; Present
- h. Councilperson, Sandy Morrow; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Not Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Not Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present
- o. Borough Clerk, Heidi Savage; Present

5) Reorganizational Business:

- a. Appointment of Committee Chairs completed by President Julius
 - i. Public Safety – Mr. Moreland
 - ii. Parks and Recreation – Mrs. Julius
 - iii. Public Works/Streets - Mr. Bills
 - iv. Public Engagement – Mr. Braden
 - v. Finance – Mr. Petrini
 - vi. Refuse and Recycling - Mrs. Kolesar
 - vii. Sanitary and Storm Sewers – Mrs. Morrow
 - viii. Personnel Committee – Mrs. Morrow, Mr. Petrini, Mr. Bills
- b. (Tabled) Motion to appoint Steve Briggs, Jeremy Frantz, and Kevin Julius to the Borough Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.
 - i. *Two additional positions to be filled, we want 5 total.*

6) Citizens to address Council:

7) Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, January 28th, 2026. Mr. Petrini, Mrs. Morrow, passed unanimously.

8) Approve Minutes:

- a. No minutes are ready to approve at the time of this meeting.

9) Top of Agenda – Reserved Time:

10) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i. Building improvement projects to note – Borough Office set to be painted and carpeted in the next few months. Revisiting the quotes from the Police Department floor.
 - ii. Zoning Hearing – Public notice set to go out on Savvy and Facebook about the changes and all the materials will be accumulated on Wesleyville.gov/zoning2026
- b. Police Department – Chief Buzanowski
 - i. Police Cruiser Grant approved, awaiting final technical
- c. Fire Department – Chief Wiercinski
 - i. New member letter drafted and shown to the Borough Council.
- d. East Erie County EMS – Representative Steve Alfieri
- e. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
 - i. Motion to acknowledge receipt of the December 2025 Depository Log and the Transfer Log made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - ii. Motion to acknowledge receipt of the December 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mr. Petrini, seconded by Mr. Braden, passed unanimously.
 1. *Discussion about Net Income Adjustments*
 - iii. Motion to acknowledge receipt of the December 2025 Check Details from the General, Sewer, and Garbage funds made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.

- iv. Motion to acknowledge receipt of the December 2025 Credit Card Purchases Report made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.
- f. Engineer's Report (*Council Meetings Only*)
- g. Solicitor's Report (*Council Meetings Only*)

11) **Executive Session:** None Anticipated

- a. Recessed:
 - i. Borough Council recessed public session at _____ for an executive session regarding...
- b. Reconvened:
 - i. Borough Council reconvened the public session at _____
- c. Motions resulting from the Executive Session:

12) **Old Business:**

- a. (Tabled – until advertisement period ends) Motion to approve of adopting Ordinance 2026-001 for the adjustment of the parking regulations in several Borough locations
 - i. *Hinkler Park exit ramp, eliminating parking entirely during winter months.*
 - ii. *Water Street, east side from Dollar Tree north to Municipal Boundary*

13) **New Business:**

- a. Motion to amend the Borough's fee schedule to include a mailbox fee of \$100/annually exclusively for non-profit organizations who approach Council requesting a mailbox, if a mailbox is vacant and available at the time made by Mr. Bills, seconded by Mr. Braden, passed unanimously.
- b. Motion to approve providing the Young Erie Professionals with a mailbox at Borough Hall for an annual fee of \$100 made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - i. *A key to the individual mailbox will be issued. Can be accessed during business hours.*
- c. Motion to approve the advertising of a request for bids for the sale of the Borough's tailgate salt spreader, a ditching bucket from the previously sold Case Loader and a Wood Chipper (after researcher if the Chipper can be sold) with bids due by **4:00 PM on February 25th** and an anticipated bid opening at **6:00 PM on the same day** made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - i. *Proceeds of this sale will be put towards the new Public Works Dump Truck if the Borough completely follows through on that purchase.*

- d. Motion to approve of Resolution 01-2026 – A resolution approving of taking out a loan from the Erie County Redevelopment Authority for the purchase of a Public Works Dump Truck made by Mrs. Kolesar, seconded by Mr. Braden, passed unanimously.
- i. *The Dump Truck in total is \$127,947.34 including the chassis, the outfitting of the dump bed, the radio, salt spreader, plow, and decals.*
 - ii. *10% down payment \$12,794.73, 90% loan amount \$115,152.61.*
 - iii. *Running tally of down payment accumulated – General Fund had sold 4 Borough vehicles totaling \$6,680 in 2024. Plus, anticipated revenues from the sale of the woodchipper and tailgate spreader.*
 - iv. *Note, the Insurance payout from the Police cruiser in 2025 is no longer needed in its entirety, if that is justifiable.*
- e. Motion to approve of Manager Jacobs submitting a PennDOT Multimodal Grant for the Edison Ave Reconstruction and Pedestrian Improvement Project (Edison Ave between Station Rd and Water St heading into Hinkler Park) at to approve of the required 30% match made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.
- i. (Original Motion Struck from Agenda) Motion to approve of Resolution 02-2026 – A resolution approving of the submission of a grant for the Edison Ave Reconstruction and Pedestrian Improvement Project (Edison Ave between Station Rd and Water St heading into Hinkler Park) through the PennDOT Multimodal Program with a 30% required match. Project total not to exceed \$500,000, match not to exceed 30%.
 1. *Exact amount to be determined from further estimates from Engineer Corey.*
- f. Motion to approve of closing the Borough’s PLGIT Sewer ARP bank account ending in x3141 that had been used for the Erie County \$125,000 grant for the Euclid Blvd Sewer Replacement Project (Station to Willow) which has been fully expended made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.
- g. Motion to approve authorizing President Julius to sign the Green Light–Go agreement between the Borough and PennDOT. This agreement will allow PennDOT to assume administration of the Green Light–Go funds already secured for the Buffalo Road intersections, incorporate the construction into its larger Route 20 project, and manage project design, construction, and inspection made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- i. *The agreement requires a 20% municipal match of the total project cost, currently estimated at \$1,840,449.80, resulting in a Borough share of \$368,089.96.*
- h. Motion to approve authorizing the President of Council to sign the agreement between the Borough and the Wesleyville Hose Company for the provision of ongoing bookkeeping and other

miscellaneous financial services, as requested made by Mr. Bills, seconded by Mr. Moreland, passed unanimously.

- i. This agreement may be terminated at any time by either party, in writing, for any reason.*
- ii. The Borough and the Fire Department have closely aligned operational and financial interests. If the Department requires administrative assistance, the Borough should provide such support to the extent of feasibility.*
- iii. A Department Treasurer will remain in place, serving as the liaison between the Borough and the Department.*
- iv. The Borough's existing professional bonds will cover the Borough's activities under this arrangement.*
- v. If the Borough Treasurer assumes the bookkeeping duties, this is expected to require approximately four additional hours per week. The budget should be adjusted accordingly.*

14) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i. Next meeting February 18th, 2026, at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i. Next meeting is on February 18th, 2026, at 1pm at the Borough Hall.

15) Council - Committee Reports:

- a. Public Works/Streets
- b. Sanitary and Storm Sewers
- c. Public Safety
- d. Refuse and Recycling
- e. Community Engagement

16) Council – Members:

- a. Councilperson, Paul Bills;
- b. Councilperson, Jerry Braden;

- c. Councilperson, Cassandra Kolesar;
- d. Councilperson, Jeremy Moreland;
- e. Councilperson, Sandy Morrow;

17) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President – Mr. Petrini
- c. Council President – Mrs. Julius – DCNR Grant is coming do again for the parks. Ideas – handicapped accessible ramp, multipurpose court, basketball court, pickleball courts, frisbee golf area, exercise stations.

18) Good of the Order:

- a. Next Joint Municipal Meeting – February 9th, 2026, at 6pm at the Borough Hall.
- b. YMCA Public Hearing – Tuesday, February 10th, 2026 at 6:30pm at the YMCA on Nagle Road.
- c. Council Meeting and Zoning Public Hearing – February 11th, 2026, at 6pm at the Borough Hall.
- d. Council Meeting – February 25th, 2026, at 6pm at the Borough Hall.

19) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Petrini, seconded by Mr. Moreland, adjourned at 7:42pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 25th day of February, 2026.

Heidi Savage

Heidi Savage, Borough Secretary

Official Record of Wesleyville

