



August 2026 – Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

August 26, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

1. **Call to Order** – By: Mrs. Julius
2. **Invocation** - By: Mrs. Julius
3. **Pledge of Allegiance** - By: Mrs. Julius
4. **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President; Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Not Present

- e. Councilperson, Jerry Braden; Not Present
- f. Councilperson, Cassandra Kolesar; Present
- g. Councilperson, Jeremy Moreland; Present – left meeting at 7:00pm
- h. Councilperson, Sandy Morrow; Present – Virtually
- i. Junior Council Member, Sophia Brookhouser; Not Present
- j. Tax Collector, Lisa Huff; Not Present
- k. Solicitor, Ed Betza; Not Present
- l. Engineer, Mark Corey; Not Present
- m. Police Chief, Robert Buzanowski; Not Present
- n. Borough Manager/Secretary, Marcus Jacobs; Present
- o. Public Works Supervisor, Joseph Ball; Not Present
- p. Borough Clerk, Heidi Savage; Present

5. Citizens to address Council:

6. Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, August 26th, 2026, made by Mr. Petrini, seconded by Mrs. Kolesar, passed unanimously.

7. Approve Minutes:

- a. Motion to approve the August 12th, 2026, Council Meeting Minutes, made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.

8. Top of Agenda – Reserved Time:

- a. State of the Borough Address – Postponed until the September 26th, 2026.

9. Borough Administration:

- a. Borough Manager – Manager Jacobs

i. Merski Office Updates - Mansfield Sanitation

1. Emergency grinder pump and sewage tank repairs \$3,000 were made.

ii. Buffalo Road Manhole Project – manhole covers and risers are not supplied by PennDot.

1. Goal of getting every manhole along Buffalo Road updated. Including new lids/rings for all manholes, risers as needed, and 4 manholes with advanced adjustments requiring a contractor (motion to be approved later this meeting).

2. Bunch of purchases that will add up. Our first batch of orders from Green's Supplier was \$6,138. More risers are needed.

b. Police Department – Chief Buzanowski

c. Fire Department – Chief Moreland

i. The process of opening and flushing the Borough's fire hydrants has begun. This also provided a good PR opportunity as many residents were out and about and able to interact with the Fire Department.

ii. A concern regarding landscaping material, including cardboard, wood chips and branches being placed around the property and in the roadside ditch. While there is currently no Borough Code prohibiting the use of these materials for landscaping, the placement of these materials in the ditch may present a separate concern. The Code Enforcement Official will inspect the property and determine whether any code violations exist.

iii. Use of training center grounds by group – Council discussed a group's request to use the Training Center grounds. Use of the grounds is acceptable provided the group cleans up after its use and all participants sign the required waivers.

iv. Gas Wells in the Borough – Mr. Moreland will contact Aaron at National Fuel to obtain locations and addition information regarding the gas wells within the Borough.

d. East Erie County EMS (*2nd Meeting of the Month*) – Representative Steve Alfieri

e. Treasurer's Report (*2nd Meeting of the Month*) - Manager Jacobs

- i. *Motion to acknowledge receipt of the July 2026 Depository Log and the Transfer Log, made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.*
- ii. *Motion to acknowledge receipt of the Year-to-Date Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.*
- iii. *Motion to acknowledge receipt of the July 2026 Check Details from the General, Sewer, Garbage funds and Liquid Fuels, made by Mr. Petrini, seconded by Mrs. Kolesar, passed unanimously.*
- iv. *Motion to acknowledge receipt of the July 2026 Credit Card Purchases Report, made by Mr. Moreland, seconded by Mr. Petrini, passed unanimously.*

f. Engineer's Report (*1st Meeting of the Month*)

g. Solicitor's Report (*1st Meeting of the Month*)

10. Executive Session: None Anticipated

a. Recessed:

- i. Borough Council recessed public session at _____ for an executive session regarding...

b. Reconvened:

- i. Borough Council reconvened the public session at _____

c. Motions resulting from the Executive Session:

11. Old Business:

- a. (Tabled) Motion to appoint _____ (1 more person needed after this) to the Municipal Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.
- b. (Tabled, Updated Draft Ordinance in Progress) Motion to approve of the advertisement and public display of Ordinance 2026-005 Establishing Fire Tax Credits for Volunteer Service for the Wesleyville Hose Company

12. New Business:

- a. Motion to approve of signing the Memorandum of Understanding (MOU) with the YMCA in support of an application to the Erie County Gaming Revenue Authority (ECGRA) Multi-Municipal Collaboration Program for a feasibility and community needs study concerning the future of the Outdoor Community Pool at the Eastside YMCA, made by Mrs. Kolesar, seconded by Mr. Moreland, passed unanimously. The Borough's responsibilities would include assisting the YMCA as needed, sharing project information with the community distributing surveys. Mrs. Kolesar volunteered to serve as the Borough's Representative on the project's Board.
- b. Motion to approve of the 2027 Minimum Municipal Obligation (MMO) for the Borough's Police and Employee Pension Plans with a total of \$246,980, \$191,918 and \$55,062 respectively, made by Mrs. Kolesar, seconded by Mr. Moreland, passed unanimously.
 - i. Last year's total was \$230,548, \$188,329 and \$42,219 respectively.
 - ii. In 2025 we had budgeted only \$120,000 to be received from the State Shared Revenue – Pension System Aid. We received \$146,644.71 in 2025. We budgeted \$140,000 in 2026.
- c. Motion to approve of signing the Pro Waste Municipal Waste and Recycling Disposal Services contract which locks in the pricing according to the outlined schedule for 2027, 2028, and 2029, made by Mrs. Kolesar, seconded by Mr. Moreland, passed unanimously. Mrs. Julius raised the possibility of establishing a composting area in the Borough. The primary concern is finding a suitable location. It was suggested that the Borough contact the Lutheran Church regarding their existing composting area and whether it would be available for use by community members. Council also discussed providing composting information to the public.
 - i. *This contract is not exclusive; we are allowed to dump wherever we want. However, this will lock in our price and protect us from larger increases.*
- d. Motion to approve of waiving the Borough Hall facility rental fee for Clarence Smith for the AARP driver safety training to be offered October 2, 3 & 19, made by Mr. Petrini, seconded by Mrs. Kolesar, passed unanimously.
 - i. *There is a small fee to AARP for the course; people can be eligible for drivers' insurance discounts based on their attendance, Instructor Clarence does not get a cut of the course fee, he is doing it as a volunteer.*
- e. Motion to approve of accepting the bid from Dahlkemper Landscape Maintenance in the amount of \$2100.00 for the installation of a 14x7 pad at the Borough Square NW Corner for the future installation of a EMTA bus stop, made by Mrs. Kolesar, seconded by Mr. Moreland, passed unanimously. Mr. Jacobs has spoken with EMTA and there is no problem with having a bus stop at that intersection.

- f. Motion to approve of Amendola Construction completing the 4 advanced manhole repairs along Buffalo Road in the amount of \$7,600, made by Mrs. Kolesar, seconded by Mr. Moreland, passed unanimously.
- g. **PennDOT Thank You Resolution** - Motion to approve of Resolution 13 - 2026 - A resolution thanking PennDOT for their partnership on a variety of projects that they have helped tremendously with planning and implementing, made by Mr. Moreland, seconded by Mrs. Kolesar, passed unanimously.

MR. MORELAND LEFT THE MEETING AT 7:00PM – MEETING CONTINUED BUT NO FURTHER VOTING WAS DONE AS QUORUM WAS LOST.

13. Future Business – Tabled at this time

- a. **STMP Grant Phase 3** - Motion to approve of Resolution 10-2026 – to approve of submitting a STMP Phase 3 grant to the DCED program for the Comprehensive Plan, Recodification, and other misc. STMP recommendations and approving of a 10% match.
- b. **Police Body Cam Contract** – Bids received, under review by Chief Buzz, Manager Jacobs, and Solicitor Betza. Anticipated ready for approval by the 1st meeting of September.
- c. **Morrison Park Next Steps** - Motion to approve of accepting the bid from McCormick Construction for the Morrison Park Parking Lot and Pathway Construction Project in the amount of \$49,214.63.
 - i. *Bids opened on August 10th at 11am – only one bid was submitted.*
 - ii. *Funds come from the \$60k DCNR + \$18k ECGRA + \$10k Community Donations.*

14. Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i. Next meeting September 16th, 2026, at 5:00pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i. Safety Inspection schedule has been set.
 - ii. Public works dash cams have arrived.
 - iii. Lights for Police Officers and vehicles are to be ordered. Public Works has N95 masks they can give to the Police Department.

- iv. Dead tree at Hinkler – getting a quote to have it removed.
- v. Next meeting is on September 16th, 2026, at 1pm at the Borough Hall.

15. Council - Committee Reports:

- a. Community Engagement – Mr. Braden
 - i. *Chili Cookoff – October 4th, 2026*
 - ii. *Community Picnic – September 12th, 2026*
 - iii. *International Coastal Cleanup – September 19th, 2026 – 9am - noon*
- b. Finance – Mr. Petrini
 - i. *Budget season is starting, please coordinate your concerns and budget priorities in writing to Manager Jacobs ASAP.*
 - ii. *September, Treasurer Bolte, Manager Jacobs, and Councilmember Petrini will start looking at the budget materials. Budget meetings starting in October.*
- c. Parks and Recreation – Mrs. Julius
 - i. *Morrison Park Updates*
- d. Public Works/Streets - Mr. Bills
- e. Public Safety – Mr. Moreland
- f. Refuse and Recycling – Mrs. Kolesar – will contact the Lutheran Church on their composting area as mentioned earlier.
- g. Sanitary and Storm Sewers – Mrs. Morrow
- h. Personnel Committee (*as needed*) - Mrs. Morrow, Mr. Petrini, Mr. Bills – job descriptions being worked on.

16. Council – Members:

- a. Open time for Council Members to speak about topics on their minds.

17. Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President – Mr. Petrini
- c. Council President – Mrs. Julius

18. Good of the Order

- a. Council Meeting – September 9th, 2026, at 6pm at the Borough Hall
- b. Council Meeting – September 26th, 2026, at 6pm at the Borough Hall – State of the Borough presentation.
- c. Budget Meeting – October 7th, 2026 at 6pm at the Borough Hall

19. Meeting Adjournment: Meeting ended at 7:10pm (quorum was lost at 7:00pm).

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 9th day of September, 2026.

Heidi Savage

Heidi Savage, Secretary

Official Raised Seal of the Borough of Wesleyville

