



September 2026 – Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

September 9, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

1. **Call to Order** – By: Mrs. Julius
2. **Invocation** - By: Mrs. Julius
3. **Pledge of Allegiance** - By: Mrs. Julius
4. **Roll Call:** (Present) (Not Present)
 - i. Mayor, E Paul Johnson; Present
 - ii. Council President; Regina Julius; Present
 - iii. Council Vice President, Fred Petrini; Present
 - iv. Council President Pro Tem, Paul Bills; Not Present

- v. Councilperson, Jerry Braden; Not Present
- vi. Councilperson, Cassandra Kolesar; Present
- vii. Councilperson, Jeremy Moreland; Not Present
- viii. Councilperson, Sandy Morrow; Present
- ix. Junior Council Member, Sophia Brookhouser; Not Present
- x. Tax Collector, Lisa Huff; Not Present
- xi. Solicitor, Ed Betza; Present
- xii. Engineer, Mark Corey; Not Present
- xiii. Police Chief, Robert Buzanowski; Present
- xiv. Borough Manager/Secretary, Marcus Jacobs; Present
- xv. Public Works Supervisor, Joseph Ball; Not Present
- xvi. Borough Clerk, Heidi Savage; Present

5. Citizens to address Council:

6. Approve Agenda:

- i. Motion to approve of the agenda for tonight's meeting, September 9th, 2026, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

7. Approve Minutes:

- i. Motion to approve the August 26th, 2026, Council Meeting Minutes, made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.

8. Top of Agenda – Reserved Time:

- i. State of the Borough Address – Postponed until the September 23th, 2026.

9. Borough Administration:

- i. Borough Manager – Manager Jacobs

- i. Borough Square Bus Shelter – Revised estimate with Dahlkemper for \$2,500 rather than \$2,100 because we added 28sqft.
- ii. Will be following up with getting information on CDL training for our Public Works crew.
- iii. The Euclid Boulevard project was scheduled to begin last week; however, McCormick Construction did not have sufficient vertical data to order the necessary materials and parts. The Engineer did not include the required information in the project plans, which delayed the start of the project until this week. Manager Jacobs will discuss the billing matter with the Engineer. An Engineering RFP has also been prepared for engineering firms to complete, which will clearly outline the requirements and expectations for each project.
- ii. Police Department – Chief Buzanowski – another month before we receive the outfitted new cruiser.
- iii. Fire Department – Chief Moreland
 - i. *Gas Wells in the Borough*
 - ii. *Concerns about landscaping causing a fire hazard*
- iv. East Erie County EMS (*2nd Meeting of the Month*) – Representative Steve Alfieri
- v. Treasurer’s Report (*2nd Meeting of the Month*) - Manager Jacobs
- vi. Engineer’s Report (*1st Meeting of the Month*)
- vii. Solicitor’s Report (*1st Meeting of the Month*) - *question sheet for solicitor*

10. Executive Session: None Anticipated

- i. Recessed:
 - i. Borough Council recessed public session at _____ for an executive session regarding...
- ii. Reconvened:
 - i. Borough Council reconvened the public session at _____
- iii. Motions resulting from the Executive Session:

11. Old Business:

- i. (Tabled) Motion to appoint _____ (1 more person needed after this) to the Municipal Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.
- ii. (Tabled, Updated Draft Ordinance in Progress) Motion to approve of the advertisement and public display of Ordinance 2026-005 Establishing Fire Tax Credits for Volunteer Service for the Wesleyville Hose Company

12. New Business:

- i. Motion to approve of the quote from MobilCom for the Borough Hall Door Access Improvement Project for a total of \$5,895 to come from the line item 409373, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
 - i. Key fobs are no longer working to lock and unlock the Borough office door so a new system will be installed which will have a wired switch at 3 desks in the office to be able to lock and unlock the door.
 - ii. A keypad entry system will be installed at the double doors leading into Borough Hall. This will allow individuals renting the Hall to access the building without having to contact a police officer to let them in.
- ii. Motion to approve of the budget for the PennDOT inspection services for the Euclid Blvd Reconstruction Project with an estimated total of \$64,195.98, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
- iii. Collapsing Garage – Imminent - Woodlawn Ave between Union and Bird. Code Enforcement efforts are underway, but seeking approval for direct Borough action requested – Mr. Petrini suggested obtaining quotes for the demolition; Mrs. Julius suggested that the Code Enforcement Official continue issuing citations as appropriate. Mr. Petrini questioned the status of the Corvette shop and what actions are being taken regarding the property. Manager Jacobs is looking into the possibility of obtaining a blight designation for the property.
 - i. **Potential Motion** – Motion to approve of the Borough seeking and executing a quote by a demolition company for the cost of demolishing the garage located on the property of 2504 Union Ave and to further motion that the cost of demolition plus 10% admin fee will be lien against the property with a lien rate of the maximum allowable 10% simple interest per annum.
- iv. Motion to approve of signing the 10-year agreement with Axon for the Police Body Cams with a total cost of \$87,618.38, annual cost of 8761.84, including 4 refreshes of hardware and the

required 7 licenses to the processing software and unlimited storage, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

- i. Bids were received and ranked by Chief Buzz and Manager Jacobs according to the attached table. After reviewing the bids, Axon was determined to offer the best overall value and met all of the Borough's requested specifications, which were not fully met by the other bidders.
- v. Motion to approve of accepting the bid from McCormick Construction for the Morrison Park Parking Lot and Pathway Construction Project in the amount of \$49,214.63, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
 - i. *Bids opened on August 10th at 11am – only one bid was submitted.*
 - ii. *Funds come from the \$60k DCNR + \$18k ECGRA + \$10k Community Donations + (Unofficial) \$60k from County.*

13. Future Business – Tabled at this time

- i. **STMP Grant Phase 3** - Motion to approve of Resolution 10-2026 – to approve of submitting a STMP Phase 3 grant to the DCED program for the Comprehensive Plan, Recodification, and other misc. STMP recommendations and approving of a 10% match.
- ii. **Approval of Updated Job Descriptions** – Borough Office and Council Personnel Committee have reviewed these. Final drafts are in the folder ready for Council review, will be brought to Council at the 9/23/26 meeting.
- iii. **Equipment Rental Agreement with Lawrence Park** – Working with Township Manager Cadden to figure out the insurance requirements, training requirements, and equipment rates.

14. Borough Boards & Commissions

- i. Planning Commission – Manager Jacobs (*2nd Meeting of the Month*)
 - i. Next meeting September 16th, 2026, at 5:00pm at the Borough Hall.
- ii. Safety Committee – Mrs. Morrow (*2nd Meeting of the Month*)
 - i. Next meeting is on September 16th, 2026, at 1pm at the Borough Hall.

15. Council - Committee Reports:

- i. Community Engagement – Mr. Braden
 - i. *Chili Cookoff – October 4th, 2026*

- ii. *Community Picnic – September 12th, 2026*
 - iii. *Step It Up Erie County – Sept 16th – Oct 27th, 2026*
 - iv. *International Coastal Cleanup – September 19th, 2026 – 9am - noon*
- ii. Finance – Mr. Petrini
 - i. *Budget season is starting, please coordinate your concerns and budget priorities in writing to Manager Jacobs ASAP.*
 - ii. *September, Treasurer Bolte, Manager Jacobs, and Councilmember Petrini will start looking at the budget materials. Budget meetings start in October.*
- iii. Parks and Recreation – Mrs. Julius
- iv. Public Works/Streets - Mr. Bills
- v. Public Safety – Mr. Moreland
- vi. Refuse and Recycling – Mrs. Kolesar
- vii. Sanitary and Storm Sewers – Mrs. Morrow
- viii. Personnel Committee (*as needed*) - Mrs. Morrow, Mr. Petrini, Mr. Bills

16. Council – Members:

- i. Open time for Council Members to speak about topics on their minds.

17. Council - Officers:

- i. Mayor – Mr. Johnson:

Lawrence Park will be opening their time capsule from 1995 this Saturday, Sept. 12th to celebrate their 100-year anniversary.

Currently local police are not permitted to use radar for speed enforcement but there is proposed legislation that would authorize local police to use radar for this purpose waiting for approval of the Senate.

Community Day meeting – September 23rd at 5:00pm.

- ii. Council Vice President – Mr. Petrini
- iii. Council President – Mrs. Julius

18. Good of the Order

- i. Council Meeting – September 23th, 2026, at 6pm at the Borough Hall – State of the Borough presentation.
- ii. Budget Meeting – October 7th, 2026 at 6pm at the Borough Hall
- iii. Council Meeting – October 14th, 2026, at 6pm at the Borough Hall

19. Meeting Adjournment:

- i. A motion to adjourn the meeting made by Mrs. Kolesar, seconded by Mr. Petrini, adjourned at 7:30pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 23rd day of September, 2026.

Heidi Savage

Heidi Savage, Secretary

Official Raised Seal of the Borough of Wesleyville



