



September 2026 – Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

September 23, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

1. **Call to Order** – By: Mrs. Julius
2. **Invocation** - By: Mrs. Julius
3. **Pledge of Allegiance** - By: Mrs. Julius
4. **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President; Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Present

- e. Councilperson, Jerry Braden; Present
- f. Councilperson, Cassandra Kolesar; Not Present
- g. Councilperson, Jeremy Moreland; Present at 6:06pm, left for emergency at 6:48pm, back at 7:17pm
- h. Councilperson, Sandy Morrow; Present Virtually
- i. Junior Council Member, Sophia Brookhouser; Present
- j. Tax Collector, Lisa Huff; Not Present
- k. Solicitor, Ed Betza; Not Present
- l. Engineer, Mark Corey; Not Present
- m. Police Chief, Robert Buzanowski; Not Present
- n. Borough Manager/Secretary, Marcus Jacobs; Present
- o. Public Works Supervisor, Joseph Ball; Present
- p. Borough Clerk, Heidi Savage; Present

5. Citizens to address Council:

6. Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, September 23rd, 2026, made by Mr. Braden, seconded by Mr. Petrini, passed unanimously.

7. Approve Minutes:

- a. Motion to approve September 9th, 2026, Council Meeting Minutes, made by Mr. Moreland, seconded by Mrs. Morrow, passed unanimously.

8. Top of Agenda – Reserved Time:

- a. State of the Borough Address – Postponed until November 11th Meeting. A lot of things are going on, and a lot of planning is being completed right now, and it would be best to wait another 6 weeks before presenting.

9. Borough Administration:

a. Borough Manager – Manager Jacobs

- i. Discussion around the LAMAR Billboard on the LERC Water St Property that is now in the Borough's possession. Decision is to have LAMAR clean up the area, we are to approve of the ads placed and to discuss fee amount.

1. *The contract is on a year-to-year basis now and could be cancelled if we so choose*
2. *LAMAR is local and offered concessions including limiting the types of advertisements that might be placed on the billboard and if aesthetics are a concern, they indicated in other instances they have but a garden around the base of it.*

ii. Public Works Training:

1. *CDL Training – Cost Breakdown* – Discussion was held regarding CDL training for employees, including the possibility of requiring employees who receive CDL training to remain employed with the Borough for one year following completion of the training. The Council also discussed the possibility of allowing employees to receive vacation or personal time for the hours spent completing the training.
2. *Fire Defense Training* – Discussion was held regarding obtaining appropriate safety gear for Public Works employees, as they are often the first Borough personnel to arrive at a fire in Wesleyville. With the proper equipment Public Works employees could potentially drive the fire apparatus to the scene and assist with setting up the hydrant. It was decided to consult with the Borough's insurance company and develop a plan for proper equipment, training, and procedures.

iii. Looking for Council Insights:

1. *Micromobility Ordinance (E-bikes & Scooters)* - First draft in packet. Looking for a temperature in the room for the types of things that Council would want to build into the Ordinance. Discussion was held regarding reviewing the ordinance with the Police Department and incorporating the Curfew Ordinance and a section addressing parental responsibility. The Council also discussed reviewing the e-bike provisions, confirming the applicable helmet age requirements, and revising the Violations section to specify that penalties apply to each violation rather than to each day.

2. Parking Time Limit and Trailer/RV Restrictions Ordinance – Wesleyville residents expressed concerns regarding trailers, RVs, and boats being parked on Borough streets for extended periods of time. Discussion was held regarding the possibility of allowing parking on only one side of certain narrow streets, as vehicles parked on both sides can make it difficult to maneuver. The possibility of implementing odd/even parking in the College Heights area was also discussed. It was decided to investigate establishing a time limit for parking trailers, RVs, and boats on Borough streets.
- iv. Borough Hall Rear Parking Lot Camera - \$595 – need as the Baptist Church has had vandalism in the parking lot. Manager Jacobs will discuss with the church about splitting the cost.
- b. Police Department – Chief Buzanowski
- c. Fire Department – Chief Moreland
 - i. *Gas Wells in the Borough – Project has been added to the Project Portfolio. A charter will be filled out for it, and then the project is completed. Dropped from agenda for now*
 - ii. *Concerns about landscaping causing a fire hazard*
- d. East Erie County EMS (2nd Meeting of the Month) – Representative Steve Alfieri – new ambulance will be arriving in November and are budgeted for personnel for the ambulance, and their call volume has increased.
- e. Treasurer’s Report (2nd Meeting of the Month) - Manager Jacobs
 - i. *Motion to acknowledge receipt of the August 2026 Depository Log and the Transfer Log, made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.*
 - ii. *Motion to acknowledge receipt of the Year-to-Date Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.*
 - iii. *Motion to acknowledge receipt of the August 2026 Check Details from the General, Sewer, and Garbage funds, made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.*

- iv. *Motion to acknowledge receipt of the August 2026 Credit Card Purchases Report, made by Mr. Petrini, seconded by Mr. Moreland, passed unanimously.*

f. Engineer's Report (*1st Meeting of the Month*)

g. Solicitor's Report (*1st Meeting of the Month*)

10. Executive Session: Anticipated

a. Recessed:

- i. Borough Council recessed public session at 6:08pm for an executive session regarding...

b. Reconvened:

- i. Borough Council reconvened the public session at 6:33pm

c. Motions resulting from the Executive Session: None

11. Old Business:

- a. (Tabled) Motion to appoint _____ (1 more person needed after this) to the Municipal Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.
- b. Motion to approve of the advertisement and public display of Ordinance 2026-005 Establishing Fire Tax Credits for Volunteer Service for the Wesleyville Hose Company and to schedule a Public Hearing about the tax credit to be held during the Council's October 14th, 2026 Meeting, made by Mrs. Morrow, Seconded by Mr. Braden, passed unanimously.
 - i. Drafted by Solicitor Betza, reviewed by the Planning Commission who requested edits and then redrafted by Solicitor Betza, Planning Commission reviewed again and asked it to be sent to Council for review.
 - ii. This would provide an option between EIT and Property Taxes. A full rebate would be available for a first responder volunteer that earns 150 points throughout the year. That will be certified by the Chief and then the Borough will review/approve, and then the individuals will apply to the Borough showing tax receipts and then we will issue a refund.

12. New Business:

- a. Motion to appoint Clerk Heidi Savage as the Right to Know Open Records Officer for the Borough of Wesleyville, made by Mr. Petrini, seconded by Mr. Braden, passed unanimously.

- b. Motion to approve of the quote from Amendola for the South St Stormwater Manhole Replacement Project – \$6100, made by Mr. Braden, seconded by Mr. Moreland, passed unanimously.
- c. Approval of Updated Job Descriptions – Motion to approve of the updated Borough Job Descriptions packet of all non-uniform job descriptions, made by Mr. Bills, seconded by Mr. Moreland, passed unanimously.
 - i. *Borough Office and Council Personnel Committee have reviewed these.*
- d. Motion to approve of, after the last call campaign to Borough residents, transferring ownership of the remaining 2018 grant-purchased recycling bins to Lawrence Park withholding a reserve of 50-100 bins in Public Works storage was made by Mr. Moreland, seconded by Mr. Bills, passed unanimously. Following subsequent council discussion as to whether or not Lawrence Park does recycle and if not to check with other Municipalities it was decided to abandon the motion.
- e. Motion to approve of advertising Ordinance 2026-*** - Amending the 2024 IPMC Adoption Ordinance to Correct several sections that were not numbered correctly on the 2025 Ordinance.
- f. (Tabled) Motion to approve of ceding to the YMCA the Borough's share of the 3 parcels that front on Nagle Road, and that are being used as the YMCA's driveway.... on condition of a deed restriction that would.... limit the YMCA's ability to transfer the parcel for profit in the future.
 - i. *That is deeded to the now defunct Tri-County Organization that has now reverted shared ownership to Lawrence Park, Harborcreek, and the Borough.*
 - ii. *An appraisal was produced that showed a value of \$70,000 total for the 3 parcels.*
- g. (Tabled) Demolition of Dilapidated Garage at 2504 Union Ave – After discussion it was decided that we cannot keep their items at our Recycling Center.
 - i. The homeowner has agreed to get this remediated. He is in the process of signing the demolition contract with the company.
 - ii. He is requesting assistance from the Public Works to provide a temporary storage option to him for several large items during the demolition process and then the process of getting another shed delivered. Namely, a motorcycle and grill that would be kept at the Recycling Center on Woodlawn Ave.
 - iii. A rental agreement will be drafted that holds harmless the Borough of any property damage liability and that would give 60 days storage on the condition that he is getting his garage demolished and a shed brought in and that after 60 days an initial \$100/month fee would be incurred with a \$100/month increase in the fee every month thereafter until it gets dropped back off.

13. Future Business – Tabled at this time

- a. **STMP Grant Phase 3** - Motion to approve of Resolution 10-2026 – to approve of submitting a STMP Phase 3 grant to the DCED program for the Comprehensive Plan, Recodification, and other misc. STMP recommendations and approving of a 10% match.
- b. **Equipment Rental Agreement with Lawrence Park** – Working with Township Manager Cadden to figure out the insurance requirements, training requirements, and equipment rates.
- c. **Parking Time Limit and Trailer/RV Restrictions Ordinance**
- d. **Micromobility Ordinance – E-Bikes & Scooters**
- e. **Establishment of Legion Ave** – Motion to approve of renaming Eastern Ave between Buffalo Road and North Street to Legion Ave in honor of the American Legion and in order to allow for a street sign to be posted with “Legion Ave” at the newly reconstructed intersection.

14. Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i. Next meeting October 21st, 2026, at 5:00pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i. Next meeting is on October 21st, 2026, at 1pm at the Borough Hall.

15. Council - Committee Reports:

- a. Community Engagement – Mr. Braden
- b. Finance – Mr. Petrini
 - i. *Budget season is starting, please coordinate your concerns and budget priorities in writing to Manager Jacobs ASAP.*
 - ii. *September; Treasurer Bolte, Manager Jacobs, and Councilmember Petrini will start looking at the budget materials. Budget meetings start in October.*
- c. Parks and Recreation – Mrs. Julius
- d. Public Works/Streets - Mr. Bills
- e. Public Safety – Mr. Moreland
- f. Refuse and Recycling – Mrs. Kolesar

g. Sanitary and Storm Sewers – Mrs. Morrow

h. Personnel Committee (*as needed*) - Mrs. Morrow, Mr. Petrini, Mr. Bills

16. Council – Members:

a. Open time for Council Members to speak about topics on their minds.

17. Council - Officers:

a. Mayor – Mr. Johnson

b. Council Vice President – Mr. Petrini

c. Council President – Mrs. Julius

18. Good of the Order

a. Budget Meeting – October 7th, 2026 at 6pm at the Borough Hall

b. Council Meeting – October 14th, 2026, at 6pm at the Borough Hall – State of the Borough presentation.

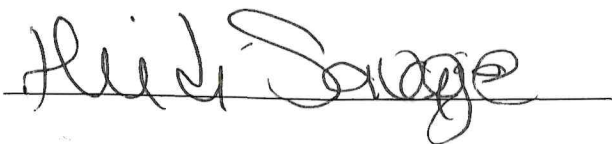
c. Budget Meeting – October 21st, 20236 at 6pm at the Borough Hall

d. Council Meeting – October 28th, 2026, at 6pm at the Borough Hall

19. Meeting Adjournment:

A motion to adjourn the meeting made Mr. Petrini seconded by Mr. Braden, adjourned at 8:05pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 14th day of October, 2026.



Heidi Savage, Secretary

Official Raise

Wesleyville

